



For her client, TechLeap, Dux International is searching for a:

Finance Manager

TechLeap

The mission of TechLeap.NL is to establish The Netherlands as the ideal place to start, scale, and internationalize innovative businesses. With its unique connection to the government, corporations, investment funds, startups, and innovation hubs, the aim is to merge the Dutch startup ecosystem into one single connected and ambitious hub. Breaking down barriers and improving access to talent, capital and markets. The team is growing and now consists of 15 team members and Special Envoy Constantijn van Oranje.

Situation sketch

The Dutch government has set the goal of making the Dutch start-up ecosystem the best in Europe. EZK & RVO have asked StartupDelta to take the lead in bringing the Dutch startup ecosystem together with key players to the next phase. From July 1st, 2019 Techleap.NL builds the ecosystem of the future and the best of Europe through an Access Program and an Expertise Center. The aim is to accelerate the process of strengthening the ecosystem. The emphasis is on the themes: Capital, Talent, Market and TechTransfer and Access in relation to exponential growth. In the coming years, TechLeap aims to making The Netherlands the best European startup ecosystem based on connecting and collaborating.

The position

The Finance Manager is responsible for initiating, developing, setting up and implementing the financial management. He/she will do this in such a way that Techleap.nl will have a healthy financial climate and a good relationship with the subsidy provider. Management of the finances can never be a cause for reputational damage to TechLeap.

Responsibilities

The Finance Manager is member of the Strategy and Management Team and is responsible for the (financial) functioning of Techleap.nl. The Finance Manager reports directly to the CEO. The financial policy is based on the vision and strategy of Techleap. Opportunities, innovation, strategy, etc. are stimulated and developed; potential bottlenecks and risks are assessed. The entire financial and administrative organization is maintained and brought to the right quality and quantity level. The Finance Manager manages the financial assistant. The Finance Manager has functional contacts with the Supervisory Board (SB), special envoy, stakeholders, subsidy providers, banks, tax authorities and accountants.

Result areas

1. Co-determining the strategic vision:

- initiate, develop, set up, implement and carry out the strategic vision and annual plan(s). Translate these into forecasts of the expected financial developments;
- sparring partner of the CEO by co-determining the strategy from a financial management perspective;
- expert in the field of financial management and advising the Supervisory Board, stakeholders, subsidy providers, the strategy team and the domain leaders regarding this expertise;

Result: From the strategic vision, financial management is initiated, developed, set up, implemented and carried out. The parties involved are advised and facilitated based on their financial expertise.

2. Financial management:

- accounting and keeping Techleap.nl 'in control' (including internal control, administrative organization, financial & management control);
- managing cash flows of the organization (subsidy, cash and treasury tasks) and all financial risks;
- developing, implementing and monitoring the planning & control cycle;
- supervising and testing the budget process. Monitoring the realization of the budget, signaling of (imminent) overruns and advising on desired budget adjustments;
- drafting, presenting and advising on internal and external financial reports for the CEO, Supervisory Board and subsidy provider;
- checking financial and legal documents for accuracy and compliance with financial regulations and acceptable financial principles;
- advising on (financial) problems or issues and offering solutions or recommendations
- providing hierarchical guidance to the financial administrative assistant;

Result: the financial discipline and management is under control and is executed in accordance with the guidelines.

3. IT:

- understands digital / technological developments (including automation, robotization, etc.) from different perspectives (security, legal, privacy, etc.), can weigh them and optimally use them to achieve the objectives;
- investigates, analyzes, advises, selects and implements the financial management system;
- manages the CRM system.

Result: the financial management system and CRM system supports Techleap.nl in achieving the objectives and is implemented and managed.

Playing field

Deciding:

- financial management / management control / accounting / financial administration / administrative organization and planning & control process (strategic and hands-on) of the strategy, the long-term plan and the annual plan;
- the preparation of internal and external financial reports for TechLeap internal, EZK & RVO (subsidy statement) and SB. Taking positions and representations for the interests of Techleap.nl during consultation moments with parties involved;
- leading the budget process and advising the CEO, stakeholders, etc. on time in the event of adjustments, problems or overruns.

Framework:

- strategic policies, laws and regulations in the field of (financial) reporting, granting of subsidies and accountability determine the framework.

Responsibilities:

- responsible to the CEO for financial control through reliable, complete and timely financial management and reporting.

Knowledge & Skills

- Broad and specialist knowledge of financial and economic processes and related fields;
- knowledge of (integral) management methodologies and techniques;
- University degree: General Economics / (Business) Economics / Public administration with economic variant / Register accountant (RA) / Register controller (RC);
- Knowledge of IT applications (CRM) and Excel (reports);
- Insight into legislation and regulations, policy and budget cycle and operational management;
- Insight into political and administrative relationships at subsidy level;
- Skilled in developing, propagating and defending, implementing and executing strategic business management products in line with the financial strategy, with new ideas and concepts;
- Skilled in advising, guiding and supporting management and line (management)
- Proficient in Dutch and English (writing and speaking);
- Skilled in IT applications;
- Skilled in integrated management.

Contacts

- with the CEO, stakeholders, subsidy provider and special envoy to come to decision-making and to create (financial) support for broadly developing the strategy;
- with internal and external contacts, including the Supervisory Board, special envoy, stakeholders, domain leaders, grant providers, banks, tax authorities and accountants to explain, defend and create support for financial management and to bridge conflicts of interest to reach agreements;
- In the absence of the CEO, contacts with the grant provider and the Supervisory Board to explain financial results and related issues.

Competences

Vision, entrepreneurship, organizational sensitivity, leadership, diplomacy.

Application

Applications, accompanied by a curriculum vitae and motivation letter (in Word format), can be directed to info@dunixinternational.com before August 19th for the attention of Marjolein Wiersum, stating "Finance Manager TechLeap".